



# Starlets

## Nursery and Pre-School

## Prospectus

### Severnbanks Primary School



**Severnbanks Primary School**  
**Naas Lane, Lydney, Gloucestershire, GL15 5AU**

**Headteacher: Mrs Sara Poole**

**Email: [admin@severnbanks.gloucs.sch.uk](mailto:admin@severnbanks.gloucs.sch.uk)**

**Website: <http://www.severnbanksprimaryschool.co.uk>**

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# Meet the Team



Early Years Foundation Stage Lead

Teacher

Miss Sarah Powell



Key Worker

Miss Georgia Turley

Key worker

Mrs Anne Martin



Key Worker and HLTA

Miss Sam Pitt



Head Teacher

Mrs Sara Poole



SENDCO

Mrs Shona Howell





## Severnbanks Primary School

### Where Stars Shine



#### **Welcome!**

We would like to welcome you to Severnbanks Starlets, our Early Years provision for children from three years of age. We are situated in Severnbanks Primary School and form part of the Foundation Stage (EYFS) setting.

#### **Our Aim....**

- To provide high quality care and education for children below statutory school age.
- To work in partnership with parents to help children learn and develop.
- To provide a caring, safe, secure and stimulating environment that promotes learning through play.
- To work with a framework which ensures equality of opportunity for all children and families.

#### **Children**

We put children at the very heart of our provision, our prime focus when your child joins our setting will be to help them achieve a high level of emotional, behavioural and school wellbeing, we know these are key factors in enabling children to be more engaged and make better progress in their learning as they move through their primary school years and beyond. On entry to Starlets your child will be assigned a Key Worker. Your Child's Key Worker provides familiarity, pattern and predictability and will help your child understand who they are and what they can do.

Children learn by playing, observing and being with others. All EYFS staff will facilitate learning opportunities through play individually and with others. Your child will also be taught through adult directed activities. Children concentrate and learn more effectively if not under stress or pressure, so having a familiar adult who is attentive and knows your child well will support their development.

Staff interact with the children by encouraging, facilitating and supporting them whilst they have fun, learn through play, talk about their experiences and share their enjoyment with others, enabling your child to grow in confidence and independence.



## Starlets Curriculum

The Early Years Foundation Stage Framework (EYFS) is a document which sets standards for the learning, development and care of children from birth to 5 years old. All schools and Ofsted-registered early years providers must follow the EYFS, including childminders, preschools, nurseries and school reception classes.

Our nursery sessions are carefully planned, resourced and are a balance of adult led and child experiences. Adults are highly skilled and facilitate learning, knowing when to take an active role, be an audience, play partner, encourage or step back to allow children to drive the learning forward. The children have access to an enabling environment where they will be encouraged to explore and engage in activities that will develop all areas of their understanding.

Children enjoy a timetabled session in our beautiful Forest School area, where they are able to engage with the natural world around them through carefully planned activities. There is also plenty of time given for them to explore and discover through their own child initiated play. All children are provided with wetsuits for this session.



## Areas of learning - as outlined in the EYFS Framework 2021

Communication and Language, Personal, Social, Emotional Development, Physical Development, Literacy, Maths, Understanding the World, Expressive arts and design

## Sessions

Sessions run from 8:45 - 12pm (no lunch) or 12pm - 3:15 (with lunch).

All 3 to 4-year-olds in England can get 570 free hours per year and usually this is taken as 15 hours a week for 38 weeks of the year. Children are eligible for funding the term after they turn 3.

<b><u>A child born on or between</u></b>	<b><u>Will become eligible for a free place from</u></b>
1 <sup>st</sup> April and 31 <sup>st</sup> August	1 <sup>st</sup> September following their third birthday
1 <sup>st</sup> September and 31 <sup>st</sup> December	1 <sup>st</sup> January following their third birthday
1 <sup>st</sup> January and 31 <sup>st</sup> March	1 <sup>st</sup> April following their third birthday

## Requirements for sessions

Children will need to wear comfortable clothing suited to the weather conditions. As we spend a lot of time outdoors please ensure this includes sun hat, gloves, scarf, waterproof coat. We do have a small amount of spare clothes, but we would be incredibly grateful if you could also provide a complete change of clothes in the event of a toilet or play accident. Please let nursery staff know if you would like clothes returned at the end of each session, otherwise they can be safely stored on your child's individual peg.

## Shoeless Learning

### "No shoes is good news"



Here at Severnbanks we have been shoeless learning in EYFS for many years. We strongly believe this approach has a positive impact on your child's well-being and ability to learn. Your child will wear their school shoes to and from school and during lunch time play. Slippers will be worn when children are accessing indoor provision. Please ensure the slippers you provide for your child have a hard sole and fit well (no novelty slippers). Slippers will be kept in school and returned for washing/replacing at the end of each term.

Your child will also require a pair of wellies for outside play and daps or trainers for p.e/dance and movement sessions.

**Please ensure all items of clothing and footwear  
are labelled.**



## Staying for lunch

If your child is staying all day or attending an afternoon session which includes lunchtime you will need to provide a packed lunchbox alternatively hot school meals are available at a cost of £2.36 per day. Payments are made via Parent Pay and menus are available from the school office.

### **Drop off and Home time**

We operate a one-way system through our EYFS area. Please enter through the big green gate, the EYFS gate will open at 8.45am. A member of staff will be waiting to welcome your child at the nursery classroom door. Please follow this procedure when picking up at 3.15pm. If your child is attending for morning session only, please collect your child from 'Starlets' gate. Please ensure you have completed the paperwork stating who will collect your child from school. We will only allow your child to be collected by someone you have authorised when you register your child.

### **Illness/Absence**

If your child has a temperature, is sick or has diarrhoea, please do not send them in until a clear 48 hours after the symptoms have stopped. If your child is absent for any reason, please telephone the office on the day before 10am

**01594 842789 or contact us through Parent Mail**

### **Safeguarding**

We aim to create an environment which promotes and safeguards the welfare of children. We have a duty of care to refer any allegation, complaint or concern received relating to a child to Gloucestershire Safeguarding Children's Board for advice.

### **Policy Statement**

It is our intention to make our setting accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures. We will not discriminate against children in nappies, and will work with parents/carers to toilet train children

### **Hours, funding and extra paid sessions.**

#### **30 Hours Funding**

Working parents of a 3 or 4-year-old child can access the funded extended childcare entitlement. This is an extension of the current 15 hours' universal entitlement for all 3 and 4 year olds and offers (up to) a maximum of 30 hours funded childcare. To apply for the extended entitlement (30 hours), you need to apply to the Childcare Service (HMRC) as soon as possible and secure your eligibility code. When you receive your code, bring it into the office to ensure you receive the funding for the following term.

### **Additional paid hours**

Your child can do more sessions than their free entitlement and these will be charged at the sessional rate of £12.50. Your child is able to stay for whole day session at a cost of £25.00.

### **Notice of changes**

If your child is leaving Severnbanks Starlets, we will require a full term notice.

### **Nursery Fees and Payments.**

Nursery fees will be added to your account on our online payment system, accessed through Parentmail. You will get a notification of payment amount and reminders if unpaid. Weekly payments can be accepted but must be paid in advance.

### **Fees unpaid and arrears**

We hope that you appreciate that we are unable to allow fees to slip into arrears. Failure to pay the fees on time will result in the loss of your child's place and your child will be refused entry until the account is cleared and the forthcoming week paid.

### **Fees during absence**

If your child is booked in for a session and is absent due to sickness or holiday, the full fee must be paid for the place.

### **Induction Session**

We know that starting nursery is a big step for you and your child. To support this transition, we offer every child an induction session in the term before they start with us.